



# OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE

DEPARTMENT OF REVENUE, MINISTRY OF FINANCE, GOVT. OF INDIA

MORELLO COMPOUND, M.G. ROAD, SHILLONG – 793 001

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**F.No. I(17)1/Adm-I(B)/2017-18**

**Dated:19.04.2017**

## **TENDER NOTICE**

Sealed quotation of Computer Consumable Articles (list of items is enclosed) is invited by the undersigned on behalf of O/o the Commissioner of Central Excise, Shillong. The envelope containing the quotation should be properly wax-sealed and superscripted in bold letter on top as “QUOTATION OF COMPUTER CONSUMABLES”. The quotation should be send to the “Joint Commissioner, Central Excise, Post Box No. 8, Morello Compound, M.G. Road, Shillong-793001” either by post or it may be delivered by hand during office working hours.

The quotations shall be submitted according to the terms and conditions specified in paragraphs 1 to 9 and unless specified otherwise in the quotation it shall be construed that the terms and conditions stipulated hereunder have been agreed to.

1. The rates should be F.O.R and should be inclusive of all taxes, delivery & freight charges, any other taxes, rates or imposition whatever is liable in respect of the supplies. The Central Excise, Shillong shall not be liable to pay any tax, freight etc. separately which has been expressly stipulated in the quotation in the event of acceptance of the quotation.
2. There should be no overwriting or correction in the quotation. If a figure is to be amended, it should be neatly scored out and the revised figure written above and the same attested with full signature and date. In the absence of attested signature, the quotation is liable to be rejected.
3. The undersigned does not bind himself to accept the lowest quotation but reserves the right to accept the quotation in whole or in part, i.e., with respect to all articles mentioned in the enclosure or in respect of any one or more than one articles specified in the enclosure as he may decide.
4. Proper description/specification of size, thickness and brand/product of articles should be indicated against those marked\*, otherwise the supplier shall liable to supply the sample free of cost.
5. The quoted price in respect of all items in the list (enclosure) shall be valid for one year from the date of approval/acceptance of the local Purchase Committee.

**Continued**

- 6. Proper description/specification of size, thickness & brand/product should be indicated/mentioned against articles marked\* in the enclosure.**
  
- 7. The Quotation should reach this office on or before 03.05.2017 quotation received/submitted after the last date shall be outrightly rejected.**
  
- 8. The quotations, which do not comply with the above conditions, are liable to be rejected.**
  
- 9. Supply of the ordered articles should be executed within 7 days failing which the undersigned reserves the right to cancel the supply order.**

**Sd/-  
(L. Beimopha)  
Joint Commissioner**

### COMPUTER CONSUMABLE ITEMS

Sl. No.	Items & Specification/description	Unit	Rate
1.	Black Ink Cartridge for HPCP 3525 dn CE 250A	Per Piece	
2.	Canon PG-40	Per Piece	
3.	Canon 303	Per Piece	
4.	Canon Cartidge-328	Per Piece	
5.	Canon Cartridge FX-9S	Per Piece	
6.	Canon Ink Cartridge 860(Black)	Per Piece	
7.	Canon Ink Cartridge 861(Colour)	Per Piece	
8.	Canon Ink Cartridge No-CL 831(Colour)	Per Piece	
9.	Canon Ink Cartridge No- PG 830(Black)	Per Piece	
10.	Canon IP 3300 (Black)	Per Piece	
11.	Canon IP 3300 (Magenta)	Per Piece	
12.	Canon IP 3300 (Cyan)	Per Piece	
13.	Canon IP 3300 (Yellow)	Per Piece	
14.	Canon 925	Per Piece	
15.	CD Mailer(Pack of 10)	Per Pack	
16.	CD Storage/Bag for 12's	Per Piece	
17.	CD Storage/ MAxisafe for 20's	Per Piece	
18.	CD-R 700 MB-Moserbaer(Loose)	Per Piece	
19.	CD-R 700 MB-Moserbaer (With hard cover-Jewel Case)	Per Piece	
20.	CD-R 700 MB-Sony(With hard cover- Jewel Case)	Per Piece	
21.	CD-RW 700 MB-Sony(Loose)	Per Piece	
22.	CD-RW 700 MB-Sony (With hard cover-Jewel Case)	Per Piece	
23.	DVD-Moserbaer(Loose)	Per Piece	
24.	DVD-R (With hard Cover)	Per Piece	
25.	Floppy 1.44 MB Floppy Disk, per box 10 pcs.(Amkette)	Per box of 10	
26.	Floppy 1.44 MB Floppy Disk, per box 10 pcs.(Sony)	Per box of 10	
27.	Floppy Mailer (Pack of 10)	Per Pack of 10	
28.	HP Colour Laserjet CP-1515n(Black)	Per Piece	
29.	HP Colour Laserjet CP-1515n-CB 540A(Black)	Per Piece	
30.	HP Colour Laserjet CP-1515n-CB 541A(Cyan)	Per Piece	
31.	HP Colour Laserjet CP-1515n-CB 542A(Yellow)	Per Piece	
32.	HP Colour Laserjet CP-1515n-CB 543A(Magenta)	Per Piece	
33.	HP Colour Laserjet CP-3505dn-Q7581A(Cyan)	Per Piece	
34.	HP Colour Laserjet CP-3505dn-Q7582A(Yellow)	Per Piece	
35.	HP Colour Laserjet CP-3505dn-Q7583A(Magenta)	Per Piece	
36.	HP Deskjet-3845 (Black)	Per Piece	
37.	HP Deskjet-3845 (Colour)	Per Piece	
38.	HP Imageking 12A (Compatible)	Per Piece	
39.	HP Imageking 88A (Compatible)	Per Piece	
40.	HP Inkjet Print Cartridge-15(Black)	Per Piece	
41.	HP Inkjet Print Cartridge-18(Black)	Per Piece	
42.	HP Inkjet Print Cartridge-21(Black)	Per Piece	
43.	HP Inkjet Print Cartridge-22(Colour)	Per Piece	
44.	HP Inkjet Print Cartridge-27(Black)	Per Piece	
45.	HP Inkjet Print Cartridge-28(Colour)	Per Piece	
46.	HP Inkjet Print Cartridge-78(Colour)	Per Piece	

47.	HP Inkjet Print Cartridge-853(Black)	Per Piece	
48.	HP Inkjet Print Cartridge-857(Colour)	Per Piece	
49.	HP Laserjet 12A	Per Piece	
50.	HP Laserjet 88A	Per Piece	
51.	HP Officejet 901(Black)	Per Piece	
52.	HP Officejet 901(Colour)	Per Piece	
53.	HP Officejet Pro K 5400(Black)	Per Piece	
54.	HP Officejet Pro K 5400(Cyan)	Per Piece	
55.	HP Officejet Pro K 5400(Magenta)	Per Piece	
56.	HP Officejet Pro K 5400(Yellow)	Per Piece	
57.	HP Prodote 12A (Compatible)	Per Piece	
58.	HP Prodote 88A (Compatible)	Per Piece	
59.	Ink Cartridge Epson T-38(Black)	Per Piece	
60.	Ink Cartridge Epson T-39(Colour)	Per Piece	
61.	Konica Minolta PagePro 1500W	Per Piece	
62.	Laser Toner Cartridge HP 49A(Black)	Per Piece	
63.	Laser Toner Cartridge HP Q 6000A	Per Piece	
64.	Laser Toner Cartridge HP Q 6001A	Per Piece	
65.	Laser Toner Cartridge HP Q 6002A	Per Piece	
66.	Laser Toner Cartridge HP Q 6003A	Per Piece	
67.	Laser Toner Cartridge Samsung ML-1710(Black)	Per Piece	
68.	Printer Ribbon LQ 1050*	Per Piece	
69.	Printer Ribbon LQ 300*	Per Piece	
70.	Q 6470A Key/Black	Per Piece	
71.	HP Q6000A	Per Piece	
72.	HP 860 (Black)	Per Piece	
73.	HP 861 (Tri-Colour)	Per Piece	
74.	HP Officejet Printhead 88 CC 9381A	Per Piece	
75.	HP Officejet Printhead 88 CC 9388A	Per Piece	
76.	HP 1108A	Per Piece	
77.	HP 678 (Black)	Per Piece	
78.	HP678(Tricolour)	Per Piece	
79.	HP 935 XL(Magenta)	Per Piece	
80.	HP 935 (Cyan)	Per Piece	
81.	HP 934 XL (Black)	Per Piece	
82.	HP 935 (Yellow)	Per Piece	
83.	HP 85A	Per Piece	
84.	HP 85 A (Compatible)	Per Piece	