

Centralized registration in Central Excise – Procedure for departmental officers

A new facility has been introduced to the assesseees for capture of additional premises when the assessee files new application/amendment application wherever assessee opts for centralized registration/single registration in respect of the following specified categories:

- 1) Jewellery
- 2) Mines
- 3) Aluminium Roofing Panels
- 4) Recorded Smart Cards
- 5) Single registration for CNG
- 6) Single registration for interlinked units

When the assessee files a new registration capturing additional premises, the registration application is available for approval by the AC/DC wherein the additional premises are listed in the application form itself. On generation of RC, the list of additional premises are available as a downloadable link in the **VIEW RC** screen for both assessee and departmental officer. The Range Superintendent (RSP) can also download the list of premises from the **VIEW RC** screen and can conduct the physical verification(**excepting for Jewellery manufactureres where there is no PV**).

In the case of amendment of registration, the list is available as a downloadable link in the amendment approval screen for the AC/DC. In case the amendment involves change of details of premises, the earlier list downloaded from RC screen and the revised list downloaded from the amendment approval screen can be compared for verification.

In case the AC/DC optionally assigns for PV (**except for Jewellery manufactureres where there is no PV**) at the time of approval of amendment, the revised list is available as a downloadable link for the RSP at the time of **Fix PV Date and Time**. The RSP can compare this revised list with the original list downloaded from the VIEW RC screen for verification. After submission of PV report by RSP and approval of PV report by AC, the revised approved list of premises can be downloaded by the officer as well as the assessee from the link available in **VIEW RC screen**.

Any difficulties may be brought to the notice of Service Desk @18004254251 or mail to aces.servicedesk@icegate.gov.in