



भारत सरकार

Government of India

वित्त मंत्रालय, राजस्व विभाग / Ministry of Finance, Department of Revenue

आयुक्त का कार्यालय / OFFICE OF THE COMMISSIONER

कायदा वस्तु एवं सेवा कर, शिलांग / CENTRAL GOODS & SERVICES TAX, SHILLONG

मोरेलोव कंपाउंड, महात्मा गांधी रोड, शिलांग 793001 / Morellow Compound, M G Road, Shillong-793001

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C. No. I (17)2/Adm-I(B)/2019-20/3403-04

Dated: 11-JUL-2019

TENDER NOTICE

Sealed quotation of Miscellaneous Articles (list of items is enclosed) is invited by the undersigned on behalf of O/o the Commissioner of Central Goods & Services Tax, Shillong. The envelope containing the quotation should be properly wax-sealed and superscripted in bold letter on top as "QUOTATION OF MISCELLANEOUS ARTICLES". The quotation should be sent to the "Joint Commissioner, Central Goods & Services Tax, Post Box No. 8, Morellow Compound, M.G. Road, Shillong-793001" either by post or it may be delivered by hand during office working hours.

The quotations shall be submitted according to the terms and conditions specified in paragraphs 1 to 11 and unless specified otherwise in the quotation it shall be construed that the terms and conditions stipulated hereunder have been agreed to.

1. The rates should be F.O.R and should be inclusive of all taxes, delivery & freight charges, any other taxes, rates or imposition whatever is liable in respect of the supplies. The Central Goods & Services Tax, Shillong shall not be liable to pay any tax, freight etc. separately which has been expressly stipulated in the quotation in the event of acceptance of the quotation.
2. There should be no overwriting or correction in the quotation. If a figure is to be amended, it should be neatly scored out and the revised figure written above and the same attested with full signature and date. In the absence of attested signature, the quotation is liable to be rejected.
3. The undersigned does not bind himself to accept the lowest quotation but reserves the right to accept the quotation in whole or in part, i.e., with respect to all articles mentioned in the enclosure or in respect of any one or more than one articles specified in the enclosure as he may decide.
4. Proper description/specification of size, thickness and brand/product of articles should be indicated against those marked*, otherwise the supplier shall liable to supply the sample free of cost.
5. The quoted price in respect of all items in the list (enclosure) shall be valid for one year from the date of approval/acceptance of the local Purchase Committee.

6. **Suppliers shall be responsible for supplying the goods at the price quoted during the whole period of contract i.e. one year.**
7. **Samples should be submitted wherever indicated in the list enclosed.**
8. **Supplier's items shall be liable to be returned.**
9. **The Quotation should reach this office on or before 19th July 2019, quotation received/ submitted after the last date shall be out rightly rejected.**
10. **The quotations, which do not comply with the above conditions, are liable to be rejected.**
11. **Supply of the ordered articles should be executed within 15 days failing which the undersigned reserves the right to cancel the supply order.**

**Sd/-
(A.M. Paul)
Assistant Commissioner (P&V)**

MISCELLANEOUS ITEMS

Sl. No.	Article, Description & Branch/Product	Unit.	Rate
1	Bath Soap (Lux/Cinthol/Lifebuoy)	Per no.	
2	Battery for Torch light (big) -Eveready	Per no.	
3	Bleaching Powder (400 gms)	Per packet.	
4	Brasso (100 ml)	Per bottle	
5	Bucket (Hard plastic) 20 Ltr.-Cello/Brite (With Sample)*	Per no.	
6	Calculator -Casio Model DJ-120	Per no.	
7	Broom (Bamboo Stick)	Per no.	
8	Broom (Flower)	Per no.	
9	Calculator -Casio Model MJ-120	Per no.	
10	Calculator . Casio Big Size	Per no.	
11	Candle (big size)-100 gms.	Per no.	
12	Candle (small size) 52x6, 6 in packet	Per packet.	
13	Chair Cushion -Curlon/Coir Foam/Hindustan (18'x18'x3')	Per no.	
14	Collin 500 ml.	Per bottle	
15	Commode Brush (Harpic)	Per no.	
16	Curtain spring (good quality)	Per metre	
17	Curtain rod (aluminium)	Per metre	
18	Cushion cover (18'x18'x3')	Per no.	
19	Dak Bag (Big Size) (with sample)*	Per no.	
20	Detergent powder . Ariel/Tide/Surf excel 1 kg. Packet	Per packet.	
21	Dettol Soap	Per no.	
22	Dinner Set -bone china	Per set	
23	Doormat (47.5 x 21.5 inch) Jute & rubber Hindustan	Per no.	
24	Doormat (48.5 x 22.5 inch) Jute & rubber Hindustan	Per no.	
25	Doormat (18 x 24 inch) Jute & rubber Hindustan	Per no.	
26	Drinking glass (set of 6)- Borosil	Per set	
27	Drinking glass (medium) 104 A (Yera/Lazer)	Per no.	
28	Drinking glass cover (Coaster) (set of 6)	Per set	
29	Dustbin (Medium Size) with Cover(Hard Plastic)	Per No.	
30	Electric Kettle (1/1.2 Litre)- Bajaj/Orpet	Per No.	
31	Facial Tissue paper	Per No.	
32	Flannel Cloth	Per metre	
33	Godrej Air pocket	Per No.	
34	Gunny bag (Big size)	Per no.	
35	Harpic 500 ml.	per bottle	
36	Hand Mop	Per No.	
37	Jute rope (in kg.)	Per kg	
38	Liquid hand wash . Dettol / Lifebuoy	Per no.	
39	Lock & Key (7 Lever) 70 mm-Godrej/Nylex	Per no.	
40	Lock & Key (7 Lever) 90 mm-Godrej/Nylex	Per no.	
41	Markin Cloth- White- as per sample*	Per metre	
42	Markin Cloth- Red- as per sample*	Per metre	
43	Match Box-AIM (packet of 10 boxes)	Per packet	
44	Mop (Wiping of floors-Medium Size)	Per no.	
45	Mosquito repellent (Liquid with burner) -good knight/all-out	Per no.	

46	Mosquito repellent (Liquid-refill) -good knight/all-out	Per no.	
47	Naphthalene ball 1 kg Packet.	Per packet.	
48	National Flag with rope (silk/cotton) 4ft. X 6ft.	Per no.	
49	Needle- big for stitching parcels	Per no.	
50	Odonil (with hanger) -belsara	Per no.	
51	Pencil Battery AA -Eveready/ power cell	Per no.	
52	Pencil Battery AAA -Eveready/ power cell	Per no.	
53	Phenyl bottle (scented white) 400 ml.	Per no.	
54	Plastic Mug 1 Litre. -Cello	per no.	
55	Room freshener-Odonil/Godrej (Lavender/Rajnigandha)	Per no.	
56	Soap case- plastic as per sample*	Per no.	
57	Spoon Set-Good Quality- 6 spoon & 6 fork	Per set	
58	Tea set (china bone) 6 cups/6plates with tea pot (JCPL)	Per set	
59	Tea set (china bone) 6 cups/6plates without tea pot (JCPL)	Per set	
60	Tea Tray (Big)-Good Quality	Per no.	
61	Tea Tray (Medium)-Good Quality	Per no.	
62	Toilet Roll -Premium	Per roll	
63	Torch light 4 cell -eveready	Per no.	
64	Torch light 3 cell -eveready	Per no.	
65	Towel-Bombay dyeing-flora (75X150 cm.)	Per no.	
66	Towel-Bombay dyeing-flora (40X60cm.)	Per no.	
67	Umbrella (big)-Mahender Dutt	Per no.	
68	Wheel powder (1kg. Packet)	Per packet.	
69	Washing soap -kranti/OCM/Dr. Green)	Per no.	
70	Waste paper basket (big) -as per sample*	Per no.	
71	Waste paper basket (medium) -as per sample*	Per no.	
72	Water Jug (Borosil) 1 Litre.	Per no.	
73	Wiping Cloth	Per no.	
74	Wiper	Per no.	
75	Wall Clock (Ajanta) Medium Size	Per no.	
76	Wall Clock (Ajanta) Big Size	Per no.	
77	Yoga mates	Per no.	